



Lubbock Area United Way

CAMPAIGN REPORT FORM

Company/Organization Name _____

Address _____

City/State/Zip Code _____

FOR OFFICE USE ONLY:

Batch No. _____

Lubbock Area United Way
1655 Main Street, Suite 101
Lubbock, TX 79401
tel 806.747.2711 / fax 806.747.2716
liveunitedlubbock.org

COMPANY UPDATE

Number of Employees (Givers and Non-Givers)

Billing Cycle Monthly Quarterly

Date Payroll Deduction Begins _____

Month of First Bill _____

CEO Name _____

Human Resources Contact _____

Contact Telephone Number _____

Billing Address _____

SUMMARY REPORT

This report is: (please choose one) Partial Final

PLEASE INCLUDE ONLY ATTACHED PLEDGES AND PAYMENTS Retain company and donor copy of pledge forms. Enclose United Way white copy.

SECTION 1

	No. of Givers	Pledge amount <i>Add all gift amounts from pledge forms</i>
Payroll Deduction		\$
One-Time Gift: Cash/Check		\$
Direct Bill		\$
Bank Draft		\$
Other: Credit/Debit or Stock/Securities		\$
TOTALS <i>Add the numbers from each column</i>		\$ <i>Amount in this box equals all attached pledge forms.</i>

SECTION 2 (COMPLETE ONLY IF APPLICABLE)

Special Event Fundraiser

Cash/Checks Enclosed from Event \$

Type of Fundraiser (i.e., raffle tickets, bake sale, etc.) _____

Special Event Coordinator _____

SPECIAL INSTRUCTIONS (IF APPLICABLE)

SIGNATURES

Company Coordinator _____ Date _____

United Way Volunteer _____ Date _____

Received By _____ Date _____

THANK YOU!

Please return to: Lubbock Area United Way • 1655 Main Street, Suite 101 • Lubbock, TX 79401